

STONEHAVEN TOWN PARTNERSHIP

MINUTES OF TRUSTEE MEETING

HELD ON 25th OCTOBER 2016 AT 7.00PM

AT INVERCARRON RESOURCE CENTRE, STONEHAVEN

Item

1. Welcome and Apologies

Present Trustees	In attendance	Apologies
David Fleming (DF) Stuart Alexander (SA) Andrew Newton (AN) Jim Stephens (JS) Bill Allan (BA) Isabel Munn (IM)	Cllr Graeme Clark (GC) Peter Bellarby (PB) Cllr Raymond Christie (RC) Ian Balgownie (IB) Douglas Samways (DS) Mitch Mackay (MM) Claudia Stuerk (CS) Caitlin Murray (CM) Student in Spatial Planning Dundee University	James Douglas (JD) Elizabeth Havans Michelle Ward

2. Claudia Stuerck, Aberdeenshire Council Strategy Development Officer in Infrastructure Services. Update on current Integrated Travel Towns initiative including Cycle paths/routes.

	Action
<p>CS Thanked STP for inviting her to give an update from the transport strategy team. She gave some background on the project and the plans for the future.</p> <p>The Integrated travel plan has some funding from Sustrans and the project is looking at infrastructure and promotion.</p> <p>They are developing masterplans for towns to encourage more walking and cycling. This is desktop research, looking at populations, the way people travel to work, where people live and work and their access to public transport. Then they will have targeted plans to focus on behaviour change.</p> <p>Community Consultation is key. Consultation events will be held next year.</p> <p>Started in 2015 and have worked with 5 towns to date. Portlethen has been done with Stonehaven being the 2nd town in Kincardine and Mearns to be looked at. This will begin next summer. Locality plans are taking place and transport plans will be looked at with this.</p> <p>Walking and cycling maps will be produced to show people short cuts and to encourage them to use bikes/walk.</p> <p>There are also maps for short recreational walks for positive walking experiences.</p> <p>CS has attended the Farmers Market in Stonehaven and people have shared their favourite walks.</p>	

<p>CS will scan the map to DF so that more walks can be added.</p> <p>DF recommended Feein Market and the Harbour Festival to get further information from people. IM to send CS contact details of organisers.</p> <p>SA asked what changes will be made in Portlethen. CS confirmed that this will depend on funding.</p> <p>The objectives are to establish what's in place now and propose solutions for gaps. It's not anti car but aim to provide infrastructure and promote walking and cycling to residents and aim to link buses and trains.</p> <p>CS has confirmed there is a local transport strategy for whole of Aberdeenshire which is due to be revised.</p> <p>The Grande Promenade Project was mentioned as a project that CS should also be involved in.</p> <p>JS mentioned Boardwalk and the IOTC Project. There is some money available from Aberdeenshire Council to replace the boardwalk, but it would be better to make it larger and put in a cycle path. JS speaking to Ian Welsh of Landscape Services. Not a lot of damage to Boardwalk at this time, however, rock armour can come from AWPR and JS has flown a drone to show where damage is. It will cost approx. £150k to replace wooden slats, but sea defence needs to be in place before the slats are replaced.</p> <p>CS is happy to arrange further meetings to keep trustees up to date.</p>	IM
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3. Approval of minutes of meeting held on 27th September 2016

	Action
<p>On the proposal of JS and seconded by AN the minutes of the trustees meeting of 27th September 2016 were approved.</p> <p>These minutes will now be placed on the website.</p>	IM

4. Matters arising from minutes of 27th September

	Action
No matters arising from the minutes, not dealt with on the agenda.	

5. Finance Report from John Robson

	Action
<p>In JR's absence DF confirmed that the main account has a balance of £35,355 as at 24th Oct 2016.</p> <p>There will be no significant income over the next few months as land train has now ceased operation until Easter 2017.</p>	

<p>JS asked for confirmation that money will be held back for salaries for 2017. DF confirmed this, and stated that the balance sheet was strong..</p> <p>DF confirmed it will be the task of the trustees at the January meeting to work out how much is available for disbursement, salaries, new work etc. This will also be after the accounts have been agreed.</p>	
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6. Strategy – David Fleming

	Action
<p>Business Plan 2016-19 DF will leave the business plan to the new Trustees in 2017</p>	
<p>AGM 22 November 2016 There will be a report from the chairman , the treasurer and appointment of auditor. All trustees are to stand down and stand for re election. Press release into Mearns Leader today to let people know about the AGM IM to put info on Facebook and the website. There are likely to be 5 vacancies for new trustees.</p>	All to broadcast

7. Business Plan Items

Report of progress on individual projects has been circulated and is on website. What follows is an update on that information.

Project	Additional Information	Action
Bervie Braes Road (DF)	No progress as waiting for information from Aberdeenshire Council	
Court Building (DF)	Letter of comfort still not received from SCTS but has been agreed verbally from the estates committee. Nothing from Minister as yet. HLF in Edinburgh were visited last week by JR and IM. STP were given a little guidance for the resubmission. Other sources of funding to be discussed at the next court building meeting: Crowd Funding and asking benefactors. AN mentioned attending a workshop about targeting benefactors but would be wary about using the techniques suggested.	
Improving Our Town Centre (JS)	No progress on IOTC as no further meetings have taken place. IM to contact the groups involved to establish need for further meeting in the winter to plan/carry out work for Spring 2017 and the next tourist season.	IM
Former Gas Works Site (DF)	No progress as waiting for information from Aberdeenshire Council	
Cruise Ships (JR)	Nothing further to report.	
Plan B (DS)	No progress revisit in January 2017	
New Cycling Project	SA to work with CS/Aberdeenshire Council	
Grande Promenade	Sheila Howarth spoken to Rotary last week. IM to find out how the meetings are going.	IM

8. Business Items

	Action
<p>DTAS Info handed out</p>	
<p>Report from/items to Community Council Items to CC IOTC next steps Items from CC Community Plan document Cowie Lane – Furniture Lodge and Men’s Shed Town Twinning</p>	
<p>Report on KDP meeting (AN) Sandra Stewart has left KDP and Leslie Carnegie has been appointed. AGM on Thursday 27th at the Bowling Club. Speakers have been invited to talk about their volunteering experiences. Office bearers will be elected in November Non attendance of trustees at meetings has been a cause for concern proving difficult to get a quorum. Our Mearns Tourism Association, will be holding their first meeting on 19th November</p>	
<p>Caravan Site Meeting has been called by Aberdeenshire Council on 1 November but no agenda has been received yet.</p>	
<p>Land Train Last day of the season was 23rd October, with inclement weather cancelling operation on a few days . Total income received from Easter to October was £26, 516, expenses to come off once final payroll has been paid to drivers and conductors. But expect a profit in the region of £6,000 to be carried forward to next year. It has carried over 6212 passengers this year. Suggestion that the Land Train is made available on Hogmanay during the day. IM to ask driver/storytellers for availability. Consider change of route for next year to start at Caravan Club Park as many people get on there. DF thanked IM and Donna Durward, all of the drivers, storytellers and mechanics for all their hard work this year ensuring the smooth running of the Land Train.</p>	

9. Items from STP/Aberdeenshire Council.

NEXT MEETING TUESDAY 8 TH NOVEMBER AT VIEWMOUNT	Action
<ul style="list-style-type: none"> • East Newtonleys • Bervie Braes • Gas Works Site • Possible new projects - Cycle Paths; Grand Promenade 	

10. New Membership Applications

Formally accepted as members	Action
PILLAR	Agreed
Stonehaven Cycling Club	Agreed

11. AOCB

	Action
AN reported that the OSCR Annual report is due by 31 December. Charlie Sands has been contacted to organise this.	
JS reported that he had attended the Dunnottar Woodland Trust AGM. The state of the paths in Dunnottar woods was mentioned as being in need of repair. Materials are available from AWPR. It was suggested that Stuart from Dunecht Estates could work with Aberdeenshire Council. IM to arrange meeting with relevant parties	IM
SA asked whether the Fireballs Committee had been sent a letter asking if they required any funding this year. AN responded that STP's disbursements should only be made once a year.	

Date of next meeting - 4th Tuesday of every month

All to take place at the Invercarron Resource Centre in Dunnottar Lounge.
22nd November AGM, followed by short Trustees meeting to elect office bearers, and set dates for 2017 meetings

No meeting in December

Dates of 2017 to be confirmed at November meeting.

Meeting Closed at 9.00pm